

Get Your Resume Ready

Transform your resume from overlooked to interview-winning
with honest, practical guidance

Career Tools

What We'll Do Today

- **Answer The Fundamental Question -**
 - What Is Your Resume SUPPOSED To Do?
- **Work On A Real Resume**
- **Answer Your Questions**



What Is Your Resume's Job?



Manager Tools Resume Basics

- **One Page**
- **Your Information**
 - Name, Address, Contact Info
- **For Each Role**
 - Admin Info
 - Responsibilities Paragraph
 - Accomplishments

2/22 – Present: Senior Full Stack Engineer, XYZ Technologies – Lead the development of scalable web applications and microservices serving up to 1M users.

- Increased conversion rates by 55% developing high-performance React.js and Vue.js front-end
- Reduced API latency by 40% by optimizing RESTful & GraphQL APIs



Your Resume's Real Job

Get You An Interview

By Answering The Hiring
Manager's Questions.

What have you done?

How well have you done it?



Common Resume Mistakes

- **Underselling your responsibilities or accomplishments**
- **Mixing the two up**
- **Describing activities, not outcomes**



Let's Get Started!

To Do List

- ☐  Clean up
- ☐  Make space
- ☐  Update responsibilities
- ☐  Update accomplishments
- ☐  Make one page
- ☐  Celebrate your awesomeness



To Do List



Clean up



Make space



Update responsibilities



Update accomplishments



Make one page



Celebrate your awesomeness

John Doe

123 Main Street, New York, NY 10001

(123) 456-7890 | johndoe@email.com | [LinkedIn Profile] | [Portfolio Website]

Professional Summary

Highly skilled and results-oriented Full Stack Developer with **8+ years** of experience designing, developing, and optimizing complex web applications. Proficient in **JavaScript, Python, PHP, Java, and C#**, with expertise in front-end and back-end development, cloud computing, and DevOps. Adept at leading agile teams, implementing scalable solutions, and improving system performance. Passionate about delivering high-quality software that enhances user experience and business efficiency.

Technical Skills

- **Programming Languages:** JavaScript, Python, PHP, Java, C#, SQL, TypeScript
- **Front-End Technologies:** React.js, Angular, Vue.js, Bootstrap, Tailwind CSS
- **Back-End Technologies:** Node.js, Django, Flask, Spring Boot, Laravel, ASP.NET
- **Databases:** MySQL, PostgreSQL, MongoDB, Redis
- **Cloud & DevOps:** AWS (S3, Lambda, EC2), Azure, Docker, Kubernetes, CI/CD Pipelines
- **Tools & Platforms:** Git, Jira, WordPress, Shopify, Magento, Drupal
- **Methodologies:** Agile, Scrum, Test-Driven Development (TDD), SEO Optimization

Professional Experience

Senior Full Stack Engineer

XYZ Technologies, New York, NY

Feb 2022 – Present

- Designed and developed scalable **microservices** architecture, improving system modularity and reducing server response time by **30%**.



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John Doe

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February 2022 – Present: Senior Full Stack Engineer, XYZ Technologies – Lead the development of scalable web applications and microservices. Designed and optimized front-end interfaces, improving user experience and system performance. Implemented cloud-based solutions to enhance system reliability and scalability. Collaborated with cross-functional teams to ensure efficient software deployment.

- Developed and deployed microservices architecture, reducing server response time by 30%.
- Engineered high-performance React.js and Vue.js front-end applications, improving engagement.
- Optimized RESTful & GraphQL APIs, enhancing communication between services.
- Led a team of 5 developers, promoting Agile best practices and CI/CD pipelines.
- Integrated AWS Lambda solutions, reducing infrastructure costs by 20%.

May 2018 – January 2022: Full Stack Developer, ABC Software Solutions – Designed and maintained e-commerce platforms and high-traffic applications. Developed scalable back-end services and improved website performance using SEO and optimization strategies.

- Built and maintained WordPress, Shopify, and Magento platforms, increasing sales by 25%.
- Created reusable UI components and improved UX, increasing customer retention.
- Enhanced website performance using SEO strategies, leading to a 40% traffic boost.
- Automated deployment pipelines using Docker and Kubernetes, reducing deployment times by 50%.

June 2015 – April 2018: Software Engineer, DEF Digital – Developed robust back-end systems and scalable APIs. Designed customer management tools and integrated third-party services to optimize efficiency.

- Built Python Flask & Django applications processing 100M+ records monthly.
- Integrated GraphQL APIs, improving data retrieval efficiency by 20%.
- Migrated on-premises solutions to cloud-based environments, improving system uptime.
- Led front-end development efforts using Angular and React, enhancing user experience.

March 2010 – May 2015: Web Developer, GHI Solutions – Developed and maintained company websites and internal applications. Implemented responsive design techniques to enhance usability across devices.

- Created and maintained interactive, mobile-friendly web applications using JavaScript, HTML, and CSS.
- Built CMS-based websites using WordPress and Drupal, reducing content management overhead.
- Optimized SQL databases for performance improvements, reducing query execution time by 25%.
- Implemented SEO enhancements, leading to a 30% increase in search engine visibility.



To Do List



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Make space



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Update accomplishments



Make one page



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- Developed and deployed microservices architecture, reducing server response time by 30%.
- Engineered high-performance React.js and Vue.js front-end applications, improving engagement and conversion rates.
- Optimized RESTful & GraphQL APIs, enhancing communication between services and reducing API latency by 40%.
- Led a team of 5 developers, promoting Agile best practices and CI/CD pipelines, reducing deployment failures by 50%.
- Integrated AWS Lambda solutions, reducing infrastructure costs by 20% and improving system scalability.
- Spearheaded the transition to a serverless architecture, resulting in a 35% improvement in system uptime.
- Introduced automated testing frameworks, reducing bug incidence by 60% and increasing software reliability.

5/18 – 1/22: Full Stack Developer, ABC Software Solutions – Designed and maintained e-commerce platforms and high-traffic applications. Developed scalable back-end services and improved website performance using SEO and optimization strategies.

- Built and maintained WordPress, Shopify, and Magento platforms, increasing sales by 25% and enhancing user engagement.
- Created reusable UI components and improved UX, increasing customer retention by 30%.
- Enhanced website performance using SEO strategies, leading to a 40% traffic boost and improved search rankings.
- Automated deployment pipelines using Docker and Kubernetes, reducing deployment times by 50% and minimizing downtime.
- Integrated machine learning algorithms to improve personalized recommendations, increasing user session time by 20%.
- Led the migration of legacy codebases to modern frameworks, reducing maintenance overhead by 35%.

6/15 – 4/18: Software Engineer, DEF Digital – Developed robust back-end systems and scalable APIs. Designed customer management tools and integrated third-party services to optimize efficiency.

- Built Python Flask & Django applications processing 100M+ records monthly, improving data accessibility.
- Integrated GraphQL APIs, improving data retrieval efficiency by 20% and reducing query execution time.
- Migrated on-premises solutions to cloud-based environments, improving system uptime and reducing costs by 25%.
- Led front-end development efforts using Angular and React, enhancing user experience and reducing page load times by 35%.
- Developed real-time analytics dashboards, enabling business stakeholders to make data-driven decisions faster.



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6/15 – 4/18: Software Engineer, DEF Digital – Developed robust back-end systems and scalable APIs supporting high-volume data processing. Designed customer management tools and integrated third-party services. Led front-end development efforts and migrated legacy systems.

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- Reduced server response time by 30% by developing & deploying microservices architecture
- Increased conversion rates by 55% by developing high-performance React.js and Vue.js front-end applications
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- Increased sales by 25% by building and maintaining e-commerce platforms (WordPress, Shopify, and Magento).
- Increased customer retention by 30% through reusable UI components and improved UX flows
- Created reusable UI components and improved UX, increasing customer retention by 30%.
- Increased website traffic by 40% by implementing SEO performance enhancements strategies and improving search rankings.
- Reduced deployment time by 50% using Docker and Kubernetes automated deployment pipelines
- Increased user session time 20% by integrated machine learning algorithms to improve personalized recommendations
- Reduced maintenance overhead by 35% by leading the migration of legacy codebases to modern frameworks

6/15 – 4/18: Software Engineer, DEF Digital – Developed robust back-end systems and scalable APIs supporting high-volume data processing. Designed customer management tools and integrated third-party services. Led front-end development efforts and migrated legacy systems.

- Improved data accessibility using Python Flask & Django applications processing 100M+ records/month
- Improved data retrieval efficiency by 20% by integrating GraphQL APIs.
- Reduced costs by 25% by migrating on-premises solutions to cloud-based environments
- Reduced page load times by 35% by leading front-end development efforts using Angular and React
- Developed real-time analytics dashboards, enabling business stakeholders to make data-driven decisions faster.
- Established a standardized coding framework, reducing technical debt and improving code maintainability.



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Feb 2022 – Present

- Designed and developed scalable **microservices** architecture, improving system modularity and reducing server response time by **30%**.
- Engineered high-performance **React.js** and **Vue.js** front-end applications, enhancing user engagement.
- Developed and optimized **RESTful & GraphQL APIs**, ensuring seamless front-end and back-end communication.
- Implemented **AWS Lambda** serverless computing solutions, reducing infrastructure costs.
- Led a team of **5 developers**, ensuring Agile best practices and continuous integration.

Full Stack Developer

ABC Software Solutions, Austin, TX

May 2018 – Jan 2022

- Built and maintained **e-commerce platforms** using **Shopify, WordPress, and Magento**, increasing sales by **25%**.
- Developed modular **Laravel and Django** applications, improving application maintainability.
- Optimized website performance using **SEO strategies and Lighthouse audits**, increasing organic traffic by **40%**.
- Created reusable UI components and collaborated with UX designers to enhance usability.

Software Engineer

DEF Digital, San Francisco, CA

Jun 2015 – Apr 2018

- Built **Python Flask & Django** back-end solutions, processing **100M+ records monthly**.
- Integrated **GraphQL APIs**, improving data retrieval efficiency by **20%**.
- Developed a customer management system using **Spring Boot** and **PostgreSQL**, increasing efficiency in client operations.
- Led the transition to **Docker and Kubernetes**, reducing deployment time by **50%**.

Master of Science in Computer Science – University of Texas at Austin, 2022

Bachelor of Science in Computer Science – The Ohio State University, 2018

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- Increased sales by 25% by building and maintaining e-commerce platforms
- Increased customer retention by 30% through reusable UI components and improved UX flows
- Boosted website traffic by 40% and improved search rankings via SEO performance enhancements
- Reduced deployment time by 50% by automating CI/CD pipelines using Docker
- Increased user session time 20% by integrating machine learning for personalized recommendations
- Reduced maintenance overhead by 35% by leading migration of codebases to React and Node.js

6/15 – 4/18: Software Engineer, DEF Digital – Developed robust back-end systems and scalable APIs supporting high-volume data processing. Designed customer management tools and integrated third-party services. Led front-end development efforts and migrated legacy systems.

- Improved data accessibility using Python Flask & Django processing 100M+ records/month
- Improved retrieval efficiency by 20% through GraphQL API integration
- Cut infrastructure costs by 25% by migrating on-prem solutions to AWS
- Reduced page load times by 35% by leading front-end development in Angular and React

3/10 – 5/15 Web Developer, GHI Solutions – Developed and maintained internal web applications and CMS-based company websites. Created and maintained interactive, mobile-friendly web applications.

- Reduced content management overhead by 40% through WordPress and Drupal CMS development
- Increased report generation speed 25% by optimizing SQL queries and database performance

6/5 – 2/10: Junior Software Developer, JKL Technologies – Supported the development of enterprise-level applications. Provided cross-functional support, improved internal tools.

- Reduced software bugs by 50% by developing and testing Java-based applications
- Improved system efficiency by 30% by assisting in the migration of apps to modern web frameworks

Master of Science in Computer Science, University of Texas at Austin, 2022

Bachelor of Science in Computer Science, The Ohio State University, 2000



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What We Fixed in John's Resume

Format & Length

- Trimmed from 3 pages to 1
- Removed irrelevant sections
- Standardized dates (MM/YY) to save space
- Moved bullets to align with paragraph text

Responsibilities

- Focused space on recent, relevant roles
- Added scope
- Clarified vague terms
- Shifted “team leadership” to responsibilities

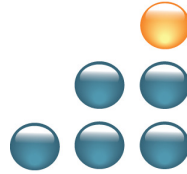
Accomplishments

- Rewrote bullets to start with the result
- Made each bullet one line
- Quantified outcomes wherever possible
- Connected outcomes to tools/skills used
- Tied certs to credibility

Positioning & Strategy

- Matched responsibilities to the target role
- Emphasized relevance over chronology
- Made the resume easy to scan





Questions?

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customerservice@manager-tools.com

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